



# Tynsel Parkes CE Primary Academy

## Newsletter: 16

January 18<sup>th</sup> 2019

### **Film Night:**

The PTFA will be holding their next fundraising event on Tuesday 29<sup>th</sup> January. The film night will be open to years 1 to 4. Tickets will be £2.50 each – this cost will include viewing the film '**Christopher Robin**', a drink and some goodies.

Children will be able to go straight to the hall after school and then if you could please collect at 5pm. You will be able to come and collect children through the main entrance by the school office. Thank you.

**How to pay for the film night:** The film night cost is £2.50 per child.

The new preferred payment method is PayPal.

PTFA Email: tpa\_utttoxeter@hotmail.com

Amount: £2.50

Ref: Child's first name and surname initial, class and event. In this case: Film night.

The online payment deadline is Friday 25<sup>th</sup> January.



However, if you do not have access to PayPal don't worry on Wednesday 23<sup>rd</sup> January at 8.45am-9.30am and 2.45pm-3.15pm you will be able to pay for your child's film night in the school's community room where the PTFA members will provide you with a receipt for your payment.

Your son/daughter's ticket will need to be paid for in advance as we will not be able to accept cash on the night. Thank you for your support with this event.

### **Height and Weight checks:**

Letters have been sent out this week to the reception class about the annual height and weight checks as part of the National Child Measurement Programme. If you **do not** wish your child to take part in this programme there is a form to complete in the information pack to be completed and returned to school.

### **Local Academy Council Parent Vacancy:**

A vacancy for a parent representative on our Local Academy Council has now become available. I have attached information regarding this role of School Governor, what it means to be a member of the Local Academy Council and ways to support the academy. If you would like to be considered for the role please complete the attached form by the **25<sup>th</sup> January**. As soon as possible following the closing date for nominations, all parents will be sent a ballot paper giving details of each of the candidates. Parents will be asked to indicate their preference as appropriate and return the ballot paper to the school office. To comply with statutory regulations, the ballot will be conducted in secret.

**Parent Pay:**

Please could we remind parents who use TP or Nursery lunch club and wrap around care to ensure their account is kept in credit. Payments for the TP and Nursery should be made by the 10<sup>th</sup> of the month in advance. Thank you

**Dates for your diaries so far ....**

- Film Night : Years 1-4
- Year 2 National Curriculum Assessments parents' meeting (time to be confirmed)
- Monday 18<sup>th</sup> February – Friday 22<sup>nd</sup> February: Half term holiday
- Monday 25<sup>th</sup> February: All children in school
- Thursday 28<sup>th</sup> February – Parents' Consultation Evening – Letters to follow
- Thursday 7<sup>th</sup> March- World Book Day
- Wednesday 27<sup>th</sup> March – School Disco
- Friday 29<sup>th</sup> March – Non-uniform day Chocolate donations
- Friday 5<sup>th</sup> April – Easter Service at St. Mary's Church 10am.
- Wednesday 10<sup>th</sup> April – Easter Bonnet Parade and Coffee Morning 9am

Thank you for your continued support.

*Mrs. Rachel Chardler*

Principal



## Election of Parent Member of the Local Academy Council

Dear Parent,

Tynsel Parkes Primary Academy is a member of Staffordshire University Academies Trust (SUAT). <https://www.suatrust.co.uk/> . Each of the schools in SUAT has a Local Governing Body, which is called a Local Academy Council (LAC). Parent members of the Local Academy Council are appointed for a period of two years, irrespective of whether their children remain in school during that period.

Members of our LAC play a significant role in the work of the school and the role, whilst demanding, is very interesting and rewarding. The LAC works in partnership with and in support of the school. It also sets a high standard of expectation and ambition which helps to drive forward the work of the staff and create a bright future for our pupils. LAC members do not have to be experts in the field of education and no special qualifications are required. The most important thing is to have a keen interest in the school and be prepared to play an active part in the LAC's work. Normally LAC members meet in the early evening at least six times a year. In order to fulfil the role, as required, members should also occasionally be available to visit the Academy during the school day. Training is available for all LAC members and there is an expectation that those new to this role, will attend the free induction training, as a minimum.

Parents who are willing and eligible to stand as a candidate for election may obtain nomination forms from the school office. The nomination form then needs to be signed by the candidate and two other parents. Parents of all children currently registered at the school are entitled to stand for election or to nominate others. For these purposes 'parent' includes any adult having parental responsibility. Please note that you will be disqualified from standing for election if you are employed at this school for more than 500 hours in a consecutive twelve-month period (i.e. more than one third). You will, however, be entitled to vote in the election.

Prospective members of the Local Academy Council should satisfy themselves that they are not disqualified from being a school governor in general (see overleaf) and that they meet the eligibility criteria for being a parent member of the Local Academy Council at the school. You may also like to note that the Local Academy Council has a code of conduct and that any new member will be expected to sign up to and adhere to that code. You should also be aware that if your duties as a LAC member require you to have a DBS check, this will reveal information about previous cautions and convictions.

A completed nomination form must be returned to the school no later than 3pm on **Friday 25<sup>th</sup> January**. It would be helpful if candidates would submit a brief statement about themselves. Should a vote be required, this will be distributed to all parents to help them to make their decision.

As soon as possible following the closing date for nominations, all parents will be sent a ballot paper giving details of each of the candidates. Parents will be asked to indicate their preference as appropriate and return the ballot paper to the school office no later than the date shown. To comply with statutory regulations, the ballot will be conducted in secret.

The results of the ballot will be emailed to all parents immediately following the count.

Yours sincerely,

Rachel Chandler.

Principal.

**YOU CANNOT BE A GOVERNOR IF:**

- You are under 18 at the time of your election or appointment or you are a registered pupil at the school; or
- You are **already** a governor of a different category at the **same** school; or
- You have been detained under the Mental Health Act 1983 during your period of office; or
- You have failed to attend meetings of the LAC, without the consent of the LAC, for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex-officio governors); or
- You are subject to a bankruptcy restriction order or an interim order; or
- You have had your estate sequestrated and the sequestration order has not been discharged, annulled or reduced; or
- You are subject to:
  - i) a disqualification order or disqualification undertaking under the Company Directors Act 1986;
  - ii) a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989;
  - iii) a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002;
  - iv) an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order); or
  
- You have been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 32 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body; or
- You are included in the list of people considered by the Secretary of State as unsuitable to work with children; or
- You are disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002; or
- You are disqualified from registration for childminding or providing day care; or
- You are disqualified from registration under Part 3 of the Childcare Act 2006; or
- You have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a LAC member or since becoming a LAC member; or
- You have received a prison sentence of two and a half years or more in the twenty years before becoming a governor; or
- You have, at any time, received a prison sentence of five years or more; or
- You have been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor; or
- You refuse to allow an application to the Criminal Records Bureau for a criminal records certificate.

	<b>Parent Governor Tynsel Parkes Primary Academy</b>
<b>Role Title</b>	Member of the Local Governing Body, which at Tynsel Parkes is called the Local Academy Council (LAC)

Tynsel Parkes Primary Academy has a vacancy for a parent member of its Local Academy Council. The role of the Local Academy Council is a strategic one much like that of a charitable board. The day to day running of the academy is the responsibility of the Academy Principal.

In order to support the effective governance of this academy we are looking for a person who can fulfil some of the requirements of the person specification below, and who is willing to learn the other aspects of the role.

### Person Specification

**Experience:**

- Have a competent understanding of finance
- Have some experience, personally or professionally, of making strategic financial decisions
- Having experience of governance and of being a governor is desirable but not essential

**Competency:**

- Willing to develop a strategic knowledge and understanding of priorities, aims and objectives
- Willing to develop an understanding of budget setting and budget monitoring
- Able to analyse information, provided by staff, on financial performance and pupil outcomes
- Understand the framework within which academies need to operate
- Numeric and analytical skills
- Is open and diplomatic when communicating with all stakeholders

**Personal and professional skills:**

- Demonstrates high standards of personal integrity, loyalty, discretion and professionalism
- Committed to the LAC's meeting times in and out of school hours
- Is committed to personal, professional development
- Supports the aims, ethos and culture of the school
- Communicates clearly as a team player of the school
- Gives and receives constructive feedback

**Role of Governor:**

- Understand their strategic role – building a productive and supportive partnership with the school
- Oversee the success of the school – review accounts, review performance data etc.
- Ask relevant questions linked to school performance
- Ensure financial expenditure is effective and best value is explored
- Be accountable for their effectiveness
- Must act with integrity, objectivity and honesty and in the best interests of the school and be prepared to explain their actions and decisions
- Accept the **Seven Principles of Public Life**: -
  - Selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- Active participants in the Inspection of the School - OFSTED

**Community Character:**

- Have a clear criminal record with no record of cautions or convictions especially relating to children or vulnerable adults
- Undertake a criminal records check – DBS with enhanced status as required by law

**LAC Parent Nomination Form for Tynsel Parkes CE Primary Academy**



**Personal details (please print)**

**Title:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Reasons for applying:**

**Experience and personal skills**

Please give details of any experience (including voluntary or community work), skills, abilities and interests you have which you feel will help you as a school governor.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_