



# Tynsel Parkes CE Primary Academy

## Newsletter 2

18<sup>th</sup> September 2020

### Packed Lunches

All children in Reception, Year 1 and Year 2 are entitled to a universal free school meal. We would encourage all families to take up this offer, it will save you money and time, with one less thing to bring to school in the morning!

Next week the kitchen will be introducing jacket potatoes back on the menu for certain days. Log on to SchoolGrid to order your meals.

### COVID Reminder

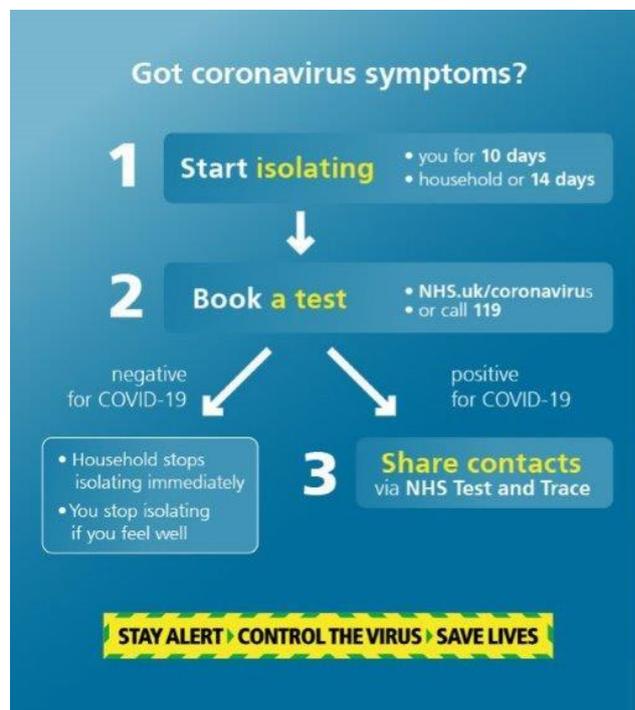
I know you are all aware of the lack of resources throughout the country for the testing of COVID. However, as a school we have to ensure any child who is displaying symptoms of this virus, or is living with someone who is showing symptoms of COVID follows the Government guidelines.

It is a common time of year for Autumn colds to begin. Your child can still attend school unless they have one of the 3 main symptoms of COVID 19 which are:

- A new continuous cough
- A high temperature
- A loss or change to your sense of smell or taste.

If your child has any of these symptoms book a test by calling 119 or via the Gov.Uk website.

If your child is absent from school with COVID related symptoms, waiting for test results or is in isolation due to a member of the household displaying symptoms please ask the office for work to be sent home when you report the absence.



### **Hand Sanitiser:**

Children are **NOT** allowed to bring their own hand sanitiser into school. School has got plenty of hand sanitisers throughout the school. Thank you.

### **Homework**

Last week letters were sent by all the class teachers regarding weekly homework tasks, please support your child with these tasks. Thank you to all the families who have supported the children with their homework. Please remember not to bring any pieces of paper or certificates into school at this time. The only books allowed in school currently are reading books and homework books for certain year groups. If you would like to share other work or achievements, please email photos to your year group email for the class teacher to share with the other children in the class.

### **Uniforms:**

All the children have come back to school in smart new uniforms and are all very proud to be part of Tynsel Parkes. Unfortunately, a lot of jumpers, ties and coats have not got names on them. Please ensure all items of uniform has your child's name clearly labelled in them so we can return items to the right children and won't get lost or misplaced.

### **Data Collection**

There are still a few outstanding data collections forms not yet returned to the office. If you have not returned your form, please do so as soon as possible so that we know all your child's details are up to date and correct.

### **Parent Pay Emails**

We send all our letters and newsletters out through Parent Pay. If you have changed your email address since setting up your Parent Pay account you **WILL NOT** receive our emails. We are unable to update your email address for you in Parent Pay. You will need to log in using your old email address, click the "three lines" button, select "Email addresses" and update your username to your new email address.

Please could we ask all parents who haven't activated their account to do so as important letters such as the Flu Vaccine Consent Form have been sent out this week. Thank you

Thank you for your continued support at this time.

*Mrs. Rachel Chandler*

Principal



## *Election of Parent Member of the Local Academy Council*

Dear Parent,

Tynsel Parkes Primary Academy is a member of Staffordshire University Academies Trust (SUAT). <https://www.suatrust.co.uk/>. Each of the schools in SUAT has a Local Governing Body, which is called a Local Academy Council (LAC). Parent members of the Local Academy Council are appointed for a period of two years, irrespective of whether their children remain in school during that period.

Members of our LAC play a significant role in the work of the school and the role, whilst demanding, is very interesting and rewarding. The LAC works in partnership with and in support of the school. It also sets a high standard of expectation and ambition which helps to drive forward the work of the staff and create a bright future for our pupils. LAC members do not have to be experts in the field of education and no special qualifications are required. The most important thing is to have a keen interest in the school and be prepared to play an active part in the LAC's work. Normally LAC members meet in the early evening at least six times a year. In order to fulfil the role, as required, members should also occasionally be available to visit the Academy during the school day. Training is available for all LAC members and there is an expectation that those new to this role, will attend the free induction training, as a minimum.

Parents who are willing and eligible to stand as a candidate for election may obtain nomination forms from the school office. The nomination form then needs to be signed by the candidate and two other parents. Parents of all children currently registered at the school are entitled to stand for election or to nominate others. For these purposes 'parent' includes any adult having parental responsibility. Please note that you will be disqualified from standing for election if you are employed at this school for more than 500 hours in a consecutive twelve-month period (i.e. more than one third). You will, however, be entitled to vote in the election.

Prospective members of the Local Academy Council should satisfy themselves that they are not disqualified from being a school governor in general (see overleaf) and that they meet the eligibility criteria for being a parent member of the Local Academy Council at the school. You may also like to note that the Local Academy Council has a code of conduct and that any new member will be expected to sign up to and adhere to that code. You should also be aware that if your duties as a LAC member require you to have a DBS check, this will reveal information about previous cautions and convictions.

A completed nomination form must be returned to the school no later than 3pm on **Friday 25<sup>th</sup> January**. It would be helpful if candidates would submit a brief statement about themselves. Should a vote be required, this will be distributed to all parents to help them to make their decision.

As soon as possible following the closing date for nominations, all parents will be sent a ballot paper giving details of each of the candidates. Parents will be asked to indicate their preference as appropriate and return the ballot paper to the school office no later than the date shown. To comply with statutory regulations, the ballot will be conducted in secret.

The results of the ballot will be emailed to all parents immediately following the count.

Yours sincerely,

Rachel Chandler.

Principal.

**YOU CANNOT BE A GOVERNOR IF:**

- You are under 18 at the time of your election or appointment or you are a registered pupil at the school; or
- You are **already** a governor of a different category at the **same** school; or
- You have been detained under the Mental Health Act 1983 during your period of office; or
- You have failed to attend meetings of the LAC, without the consent of the LAC, for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex-officio governors); or
- You are subject to a bankruptcy restriction order or an interim order; or
- You have had your estate sequestrated and the sequestration order has not been discharged, annulled or reduced; or
- You are subject to:
  - i) a disqualification order or disqualification undertaking under the Company Directors Act 1986;
  - ii) a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989;
  - iii) a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002;
  - iv) an order made under Section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order); or
- You have been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 32 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body; or
- You are included in the list of people considered by the Secretary of State as unsuitable to work with children; or
- You are disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002; or
- You are disqualified from registration for childminding or providing day care; or
- You are disqualified from registration under Part 3 of the Childcare Act 2006; or
- You have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a LAC member or since becoming a LAC member; or
- You have received a prison sentence of two and a half years or more in the twenty years before becoming a governor; or
- You have, at any time, received a prison sentence of five years or more; or
- You have been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor; or
- You refuse to allow an application to the Criminal Records Bureau for a criminal records certificate.

	<b>Parent Governor Tynsel Parkes Primary Academy</b>
<b>Role Title</b>	Member of the Local Governing Body, which at Tynsel Parkes is called the Local Academy Council (LAC)

Tynsel Parkes Primary Academy has a vacancy for a parent member of its Local Academy Council. The role of the Local Academy Council is a strategic one much like that of a charitable board. The day to day running of the academy is the responsibility of the Academy Principal.

In order to support the effective governance of this academy we are looking for a person who can fulfil some of the requirements of the person specification below, and who is willing to learn the other aspects of the role.

### Person Specification

**Experience:**

- Have a competent understanding of finance
- Have some experience, personally or professionally, of making strategic financial decisions
- Having experience of governance and of being a governor is desirable but not essential

**Competency:**

- Willing to develop a strategic knowledge and understanding of priorities, aims and objectives
- Willing to develop an understanding of budget setting and budget monitoring
- Able to analyse information, provided by staff, on financial performance and pupil outcomes
- Understand the framework within which academies need to operate
- Numeric and analytical skills
- Is open and diplomatic when communicating with all stakeholders

**Personal and professional skills:**

- Demonstrates high standards of personal integrity, loyalty, discretion and professionalism
- Committed to the LAC's meeting times in and out of school hours
- Is committed to personal, professional development
- Supports the aims, ethos and culture of the school
- Communicates clearly as a team player of the school
- Gives and receives constructive feedback

**Role of Governor:**

- Understand their strategic role – building a productive and supportive partnership with the school
- Oversee the success of the school – review accounts, review performance data etc.
- Ask relevant questions linked to school performance
- Ensure financial expenditure is effective and best value is explored
- Be accountable for their effectiveness
- Must act with integrity, objectivity and honesty and in the best interests of the school and be prepared to explain their actions and decisions
- Accept the **Seven Principles of Public Life**: -
  - Selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- Active participants in the Inspection of the School - OFSTED

**Community Character:**

- Have a clear criminal record with no record of cautions or convictions especially relating to children or vulnerable adults
- Undertake a criminal records check – DBS with enhanced status as required by law

**LAC Parent Nomination Form for Tynsel Parkes CE Primary Academy**



**Personal details (please print)**

**Title:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Reasons for applying:**

**Experience and personal skills**

Please give details of any experience (including voluntary or community work), skills, abilities and interests you have which you feel will help you as a school governor.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_