



INTIMATE CARE POLICY

This policy is to be used in conjunction with SUAT's Intimate Care Policy Statement which can be found via the Trust's website <https://www.suatrust.co.uk/documents---policies>

Intimate care is any care which involves washing or carrying out a private procedure to personal areas (such as cleaning up a child after they have soiled themselves). In most cases such care would involve cleaning for hygiene purposes as part of a staff member's duty of care.

The issue of intimate care requires staff to be respectful of the Child's dignity and the highest level of privacy should always be preserved. There should be a high awareness of child protection issues. All staff must work in partnership with parents.

The management of all pupils with intimate care needs will be carefully planned for.

Changing a Child with Nappies/Soiled Clothes/Underwear Procedure

Children will be changed on a changing unit, unless a risk assessment has deemed this facility unsafe, children will then be changed on the floor using a nappy changing mat. This is to ensure the health and safety of staff members and to ensure children do not fall from a height.

CHILDREN ARE SUPERVISED AT ALL TIMES WHILE BEING CHANGED.

- Staff must wash and dry hands.
- Prepare clean clothes and underwear, appropriate wipes, 2 nappy sacks and changing mat. *Parents to supply clothes, underwear, wipes and nappies.*
- Ensure the changing unit is clean. Wipe down (with antibacterial wipes/spray) the changing facilities before changing the child. Risk assess the areas for any hazards.
- Staff are to ensure that they wear gloves and apron while changing the child and have any wipes already out of the packet prepared for changing.
- Lie the child on the unit and remove soiled clothing or help the child remove the soiled clothing.
- Put used wipes straight into nappy sacks.
- Staff to put clean nappy on and assist, if necessary, child to put on clean underwear and clothes.
- Encourage the child to wash and dry their hands. Staff members to support children to wash hands.
- Place soiled and wet nappies in a yellow hazard bin.
- Remove gloves by peeling back from the wrists.
- Sanitise mat and area immediately following use, with anti-bacterial spray. Put used gloves, mask, apron and wipes in a nappy sack and tie, place in yellow hazard bin.
- Staff to wash and dry hands.
- Parents may be contacted if child needs further washing.

INTIMATE CARE CONSENT FORM

I understand that:

- I must provide clothes, underwear, wipes and nappies (if appropriate).
- I give permission for a member of staff to provide appropriate intimate care support to my child e.g. changing soiled clothes/nappies.
- I will advise the class teacher/SENDCO of any medical reason my child may have which affects issues of intimate care.
- The intimate care provided for my child will be given by a familiar member of staff.
- Staff providing the care for my child have had appropriate training including child protection.
- Parents will be contacted if the child needs washing due to severe soiling.

Name of Child: _____

Child's Class: _____ Child's Date of Birth: _____

Name of parent/carer: _____

Signature of parent/carer: _____

Relationship to Child: _____ Date: _____

Member of Staff: _____

Role: _____

Date: _____